



Health Careers Grant Program

2010/2011 Application

Contact Information

Contact Name: _____

Title/Position: _____

Community/Organization: _____

Mailing Address: _____

Phone: _____ Fax: _____

Email Address: _____

Amount Requested (to a maximum of **\$5,000**): _____

Project Description (Attach additional pages if necessary)

1. Name of proposed event/project:

2. Projected Date(s): _____ to _____

3. Proposed Location/Site(s):

4. Provide an overall description and overview of the Health Careers event/project, including the goals and objectives, and explain how it supports the IHCPC objectives.

5. Describe your target audience (e.g. students, teachers, parents, etc.) and how many participants you expect.

6. Explain your participant recruitment plan and how you plan to promote and publicize the event/project to ensure its success.

7. Using the template below, please provide a workplan that identifies the objectives, activities, timelines and outcomes related to the development/coordination and implementation of the event.

Objective	Activity	Timeline	Outcome/Deliverable

8. Please attach a draft agenda which details the event/project and the activities (e.g. workshops, travel time, facility tours, etc.) planned. Be sure to provide possible guest speakers, facilitators, workshop topics and other activities.

9. Provide the name(s) of other First Nations organizations or groups, if any, participating in the coordination and/or delivery of the event/project. If applicable, letters of support and/or collaboration should be included.

10. Provide a project budget that supports the activities outlined in the work plan (Budget Form attached).

11. Provide an overview of the evaluation plan for the event/project. How will success for the event be measured?



Health Careers Grant Program

2010/2011 Budget Form

Please print CLEARLY and submit with the main application form. Please note that matching funds are NOT required.

Budget Category	Allocation of Grant	Matching Funds (if applicable)
Staffing (e.g. Coordinator)		
Travel		
Accommodations		
Guest Speakers (fees/honoraria)		
Resource Materials		
Supplies		
Advertising		
Other:		
Total of Request (to a maximum of \$5,000):		

Eligible Costs

Grant funds may be used for:

- Salaries of coordinator(s) related to the project only and not the general work of an employee
- Resource materials
- Supplies
- Fees/Honoraria for speakers/presenters
- Travel & accommodations
- Administrative costs (up to 10%)

Ineligible Costs

Grant funds may not be used for:

- Capital expenditures